



UTM INTERNATIONAL

DEPENDENT PASS CHECKLIST

RENEWAL APPLICATION

Color copy of dependants passport details page (1 st page) and current pass/visa	Copy of Registration slip current semester
Color copy of passport STUDENT DETAIL PAGE and LATEST PASS	Color copy of Family Letter with latest date and current years issued by student Embassy in Malaysia
Color copy of passport WIFE or HUSBAND DETAIL PAGE and LATEST PASS (for children)	Color Copy of Children and Spouse Birth Certificates in English and Native language endorsed by student Embassy in Malaysia
Current student verification letter from faculty	Color Copy of Marriage Certificates in English & Native language endorsed by student Embassy in Malaysia
Copy of student matric card (both side)	Declaration of Oath (Children Age 7 - 17 years old)
Copy of UTM Offer Letter	Color Copy of Marriage & Birth Certificate in English & Native language endorsed by student embassy in Malaysia (for mother/father)
Copy of Previous Examination Result slip	Latest 3 Month Local Bank Account Statement verified by the bank (original signature and stamp) (minimum balance of RM30,000)
Copy of Medical insurance policy (validity must 1 years)	UTM official receipt for UTM ecommerce payment

TERMS & CONDITION

- ✓ DO NOT buy flight ticket BEFORE complete process
- ✓ If dependent hold any passes MUST shorten current pass at the Previous Institution / Organization.
- ✓ Passport validity MORE than 1.5 years
- ✓ Complete Payment within 3 days
- ✓ All cost must be bears by student
- ✓ The process will takes 2 months minimum to complete