

 <b>UTM</b> <small>UNIVERSITI TEKNOLOGI MALAYSIA</small>	<b>UTM INTERNATIONAL</b>
	<b>SHORTEN/CANCEL PASS CHECKLIST</b>

## SHORTEN PASS / CANCELLATION OF PASS APPLICATION

Pass Holder Name : \_\_\_\_\_

☐ Student

☐ Dependent

Passport No : \_\_\_\_\_

Phone No : \_\_\_\_\_

Email : \_\_\_\_\_

Visa Expiry Date : \_\_\_\_\_

Checklist : \_\_\_\_\_

	Original Passport
	A Copy of applicant's Passport detail pages & latest pass
	Student Details Page & Latest Student Pass (for Dependent)
	Offer letter from other University or company/ Senate Letter/ Termination/ Withdrawal/ Offer letter UTM <i>for mobility student</i>
	Flight ticket/ Ferry ticket ( <i>one month before submission and expiry of visa</i> )
	A copy of both sides Matric Card
	UTM official receipt for UTM payhub payment
	Other related document

### TERMS & CONDITION

- ✓ IF Overstay, MUST apply Special Pass
- ✓ All costs must be bears by the student
- ✓ The flight ticket MUST be within 21 days upon submit the documents in the counter
- ✓ The application will takes minimum 14 working days complete not including Public Holidays