

 UTM <small>UNIVERSITI TEKNOLOGI MALAYSIA</small>	UTM INTERNATIONAL
	SHORTEN/CANCEL PASS CHECKLIST

SHORTEN PASS / CANCELLATION OF PASS APPLICATION

Pass Holder Name : _____

Student

Dependent

Passport No : _____

Phone No : _____

Email : _____

Visa Expiry Date : _____

Checklist :

	Original Passport
	A Copy of Passport detail pages
	Student Details Page & Latest Student Pass (for Dependent)
	Employment Offer Letter/ Flight Ticket/ Senate Letter
	A copy of Matric Card
	UTM official receipt for UTM ecommerce payment
	Other related document

TERMS & CONDITION

- ✓ IF Overstay, MUST apply Special Pass
- ✓ All costs must be bears by the student
- ✓ The flight ticket MUST be within 21 days upon submit the documents in the counter
- ✓ The application will takes minimum 14 working days complete not including Public Holidays