

Student Financial Section
Department of the Bursar
Universiti Teknologi Malaysia
81310 Johor Bahru
Johor, Malaysia

Dear Sir,

AUTHORISATION LETTER FOR REFUND CLAIM

TO MR./MISS _____

I _____ passport no: _____ hereby authorise the below mentioned name to receive my refund claim payment, on my behalf amounting to RM _____.

Name	:	_____
Passport No.	:	_____
Matric No.	:	_____
Tel. No.	:	_____
Email Address	:	_____
Bank Account No.	:	_____
Bank Name	:	_____

I agree and understand that UTM will not be responsible if I did not receive payment from the above mentioned name.

Your sincerely,

_____	:	_____
Name	:	_____
Passport No.	:	_____
Matric No.	:	_____
Tel. No.	:	_____
Email Address	:	_____

Notes:

1. Please attach a copy of both students' passport.
2. Please attach a copy of the authorised person's bank statement/passbook/screenshot of bank ac no.
3. Attach a video of student indicating the name of appointed authorised person
4. This form must be completed and signed by student.