

Student Exchange/Study Abroad Information Sheet

Institution's Name	BINUS UNIVERSITY
Contact Info	INTERNATIONAL OFFICE (IO) – BINUS GLOBAL BINUS UNIVERSITY – Anggrek Campus, Room 330-331 Jl. KebonJeruk Raya No. 27, Jakarta Barat, 11530, Indonesia T. +62-21 534 5830 ext. 1323/1324 F. +62-21 530 0655 E. io@binus.edu W. http://io.binus.ac.id/ Facebook: www.facebook.com/binus.io Twitter: binus_io
Academic Calendar	Odd/Fall Semester: September - February Even/Spring Semester: February - July
Application Period	May 15 :Admission for Odd/Fall Semester Oct 15 : Admission for Even/Spring Semester
Selection Criteria	- Registered as an active student at home university - Has at least completed 1 year study period at home university - Age min 18 years old - GPA min 2.75 out of 4.00 (70% out of 100%) - TOEFL min 550 (paper based), 213 (computer based), 79 (internet based), IELTS 6.00, TOEIC 605 (<i>only for student whose first language is not English</i>). Other English proficiency score/proof is also accepted such as a statement letter from home university confirming student is enrolled in a program taught fully in English.
Application Details	Application and required documents should be submitted and managed through the International Office of home university. Application can be downloaded at: http://io.binus.ac.id/international-students/student-exchange/ List of required documents: - Completed Student Exchange/Study Abroad Application Form and its components (signed) - Statement Letter of Enrolment from Home Institution - Copy of Official Transcript - Copy of English Language Proficiency Test Result/Statement Letter (<i>Test result obtained in the last two years and only for applicants whose country of origin (country issuing passport) does not speak English as a native language</i>). Other

Syahdan Campus
Jl. K H. Syahdan No. 9
Kemanggisan - Palmerah
Jakarta Barat 11480, Indonesia

t. +6221 534 5830
+6221 535 0660
f. +6221 530 0244

Kijang Campus
Jl. Kemanggisan Ilir III No. 45
Kemanggisan, Palmerah
Jakarta Barat 11480, Indonesia

t. +6221 532 7630

Anggrek Campus
Jl. Kebon Jeruk Raya No. 27
Kebon Jeruk, Jakarta Barat 11530
Indonesia

t. +6221 53 69 69 69
+6221 53 69 69 99
f. +6221 530 0655

JWC Campus
Jl. Hang Lekir I No.6
Senayan, Jakarta 10270
Indonesia

t. +6221 720 2222
+6221 720 3333 ext. 8100
f. +6221 720 8569, 720 5555

Alam Sutera Campus
Jl. Jalur Sutera Barat Kav. 21
Alam Sutera, Tangerang 15325
Indonesia

t. +6221 53 69 69 19
f. +6221 596 74042

www.binus.ac.id

	English proficiency score/proof is also accepted such as a statement letter from home university confirming student is enrolled in a program taught fully in English. - Health Statement from a Doctor in English(confirming that you are in good health). There is no specific template. It can be in the form of basic medical health report. - Color Copy of Passport (must be valid at least 2 years from application date and color copy) - One Color Passport Photo (45mm x 35mm OR based on home country passport size) pasted on the application form - Completed Housing - BINUS Square (Dormitory) Application Form (with photo attached/pasted) All soft copy documents have to be sent to io@binus.edu (in PDF format) All hard copy documents should be mailed to BINUS International Office.
Application Procedure	- Contact your home institution's International Office - Home institution sends official nomination to BINUS - Complete and submit hard copy of the "Student Exchange/Study Abroad Application Form" for International Student and required documents to BINUS International Office - BINUS sends Letter of Acceptance/Letter of Invitation and Welcome Package - Proceed with visa application once all visa requirements are complete - Once visa is ready, purchase flight ticket - Contact BINUS international office to inform arrival information
Campus Location	Kemanggisan Campuses (BINUS UNIVERSITY) SYAHDAN CAMPUS Address: Jl. K H. Syahdan No. 9, Palmerah, Jakarta, 11480, Indonesia ANGGREK CAMPUS Address: Jl. KebonJeruk Raya No. 27, KebonJeruk, Jakarta, 11530, Indonesia KIJANG CAMPUS Address: Jl. Kemanggisan Ilir III No. 45, Kemanggisan, Jakarta, 11480, Indonesia Alam Sutera Campus (BINUS UNIVERSITY) ALAM SUTERA CAMPUS Address: Jl. Alam Sutera Boulevard No. 1, Alam Sutera – Serpong, Tangerang, 15325, Indonesia Senayan Campuses (known as BINUS UNIVERSITY International) JWC CAMPUS Address: Jl. Hang Lekir I No. 6, Senayan, Jakarta, 10270 Indonesia fx CAMPUS (Extension of JWC CAMPUS) Address: Jl. Jenderal Sudirman, Pintu Satu Senayan, Jakarta, 10270, Indonesia For details, please go to: http://io.binus.ac.id/international-students/student-exchange/

Syahdan Campus
Jl. K H. Syahdan No. 9
Kemanggisan - Palmerah
Jakarta Barat 11480, Indonesia

t. +6221 534 5830
+6221 535 0660
f. +6221 530 0244

Kijang Campus
Jl. Kemanggisan Ilir III No. 45
Kemanggisan, Palmerah
Jakarta Barat 11480, Indonesia

t. +6221 532 7630

Anggrek Campus
Jl. Kebon Jeruk Raya No. 27
Kebon Jeruk, Jakarta Barat 11530
Indonesia

t. +6221 53 69 69 69
+6221 53 69 69 99
f. +6221 530 0655

JWC Campus
Jl. Hang Lekir I No.6
Senayan, Jakarta 10270
Indonesia

t. +6221 720 2222
+6221 720 3333 ext. 8100
f. +6221 720 8569, 720 5555

Alam Sutera Campus
Jl. Jalur Sutera Barat Kav. 21
Alam Sutera, Tangerang 15325
Indonesia

t. +6221 53 69 69 19
f. +6221 596 74042

www.binus.ac.id

Course Lists and Syllabus	The course list has 3 sheets of different campuses, student must choose only ONE campus location based on the course selection: Kemanggisan Campuses – BINUS UNIVERSITY(located within 15 minutes from student dorm – free shuttle available from dormitory, first come first served basis) Alam Sutera Campus– BINUS UNIVERSITY (located around 1 hour from student dorm – free shuttle available from Kemanggisan Campus, first come first served basis) Senayan Campuses – known as BINUS UNIVERSITY International (located around 45 min to 1 hour from student dorm – free shuttle available from dormitory, first come first served basis) Course list is available at: http://io.binus.ac.id/international-students/student-exchange/ Course description and catalog can be downloaded at: http://curriculum.binus.ac.id/
Average Course Load per Semester	Min: 12 SCU (System Credit Unit) for Undergraduate program Max: 24 SCU (System Credit Unit) for Undergraduate program One semester runs for 13 Lecture weeks, 2 weeks of Mid-term Exam period and 2 weeks of Final Exam period. To attain good result, student is expected to gain 50 minutes per week classroom attendance for each credit (1 SCU), and at least one or two hours of self-learning (explore, discuss and present the material etc.). One credit is made up of a weekly commitment of: - An academic hour of scheduled face-to-face learning in the classroom with academic staff. - An academic hour of structured academic activity which has been scheduled and planned by academic staff (lecturers) e.g.: review session or seminar. - An academic hour of independent academic activity such as reading, summarizing, working on papers etc. Please consult with Academic Advisor if needs to convert this to another credit system
Indonesian Language Class	BIPA 101: this is a fee paying non-credit course. Lesson is on practical daily life Indonesian. Program consists of 12 lessons (each 90 minutes). Fee starts from USD 70/program. Indonesian Language Course: this is a credit course. More details will be shared once course is finalized and it will be included in the updated course list.
Tuition Fee	Admission and tuition fees are waived only if enrolled in exchange program

Accommodation	BINUS SQUARE – Hall of Residence is available for students who are seeking a dormitory life at BINUS. Student may choose to live in a single bedroom (single occupancy) or sharing with a roommate (double occupancy). Cost: USD 260 (single occupancy) /month or USD 210 (double occupancy)/month Deposit fee of USD 100 Shuttle to campuses are available for free for students but on first come first served basis. For more information regarding BINUS SQUARE, please visit: www.binus.ac.id/binussquare BINUS Square Fact Sheet is attached for more information.
Visa Information	International students are recommended to apply for a visa at home country at the nearest Embassy/Consulate General of the Republic of Indonesia once all visa requirements are complete. To ensure a successful obtainment of visa, student will need to show Letter of Invitation from BINUS and prepare supporting documents that may vary. There are two types of visa recommended for international students: • Limited Stay Permit Visa (VITAS – Visa IjinTinggalTerbatas) Valid for 6 - 12 months. Student must start applying for this visa at least 2-3 months before arrival and must report to immigration within 10 days of arrival to Indonesia (first entry must be Jakarta). Single entry to begin with but can apply for multiple entry in Indonesia. Only available for those who submit application by deadline. • Socio Cultural Visit Visa (VKSB – Visa KunjunganSosialBudaya) Valid for 60 days to begin with and can be extended every 30 days for 4 times consecutively (for a total of 180 days). Single entry only. Student can apply for VKSB multiple times. For complete details of visa information, please visit: http://io.binus.ac.id/international-students/student-exchange/
Insurance	International students are not required to have insurance. However, it is highly recommended to obtain insurance. Students can purchase insurance policy from any insurance company from home country.
Arrival Pick Up	International students are expected to arrive within seven days before semester begins. Airport pick up is available ONLY during the suggested arrival dates (please check calendar for the dates). Please give at least two-week notice.